





SEPTEMBER 2024

INFORMATION CONTAINED HEREIN IS INTENDED FOR ALL HANDS OF THE STRATEGIC SEALIFT OFFICER PROGRAM. ALL HANDS ARE RESPONSIBLE FOR KNOWLEDGE OF ITS CONTENTS.

CNRFC(N14)/SSOP OFFICE

Commander, Navy Reserve Forces Command 1915 Forrestal Drive, Norfolk, VA 23551 **2**: (757) 793-8687 (<u>After Hours EMERGENCIES ONLY</u>) Working Hours (Monday - Friday): 0730 - 1630 (EST)

N14 Staff Contacts

DEPARTMENT	E-MAIL ADDRESS	
N14 Triad	CNRFC_N14_Triad@us.navy.mil	(948) 223-9061
N14 Staff (all hands)	CNRFC_N14_Staff@us.navy.mil	*Call duty phone
N14 Admin Department	CNRFC_N14_Admin-Manpower@us.navy.mil	*Call duty phone
N14 Security Manager	CNRFC_N14_Security@us.navy.mil	*Call duty phone
N14 Manpower Department	CNRFC_N14_Admin-Manpower@us.navy.mil	*Call duty phone
N14 Travel	CNRFC_N14_Travel@us.navy.mil	*Call duty phone
N14 Reserve Services Department	CNRFC_N14_Reserve_Services@us.navy.mil	*Call duty phone
N14 Medical Department	CNRFC_N14_Medical@us.navy.mil	*Call duty phone
N14 Command Fitness Leader	CNRFC_N14_CFL@us.navy.mil	*Call duty phone
N14 Post Commissioning Indoc Director	CNRFC_N14_PCI_Manager@us.navy.mil	*Call duty phone
N14 Information System Security Officer	CNRFC_N14_ISSO@us.navy.mil	*Call duty phone

PROGRAM MANAGER HAIL AND FAREWELL

To the SSO Family, it has been an absolute pleasure serving as the SSO Program Manager for close to the last 3 years. I truly believe that there has never been a better time to be a Strategic Sealift Officer. I am most excited by the overwhelming increase in participation and missions being completed every day. This FY will mark three consecutive years of record high Force participation with no sign of slowing down. Other exciting news is the updating of the OPNAVINST 1534, this was an enormous effort by many offices over the past 2 years. The RESPERMANs governing the SSO Program are already routing for signature and will provide long needed improvements to the program. The realignment of the Force into 4 new UICs and the creation of the Readiness Events have paid off in record high medical and mobilization readiness. Of course I need to thank countless people for their help over the last few years. Specifically CAPT Andrew Wood and CAPT Joshua Lipps (past and present CNRFC N1) and Mr. Tom Trotter (CNRFC N1 Deputy)) for their guidance and mentorship. All past and present SSO Directors and Director's Deputies. Special thanks to CDR Mike Messenger for all your help and fun times working together. A huge thank you to all the SSOs and TAR Sailors who have served in the N14 Program Office during my time there. Each of you are amazing and it was an honor to serve with you. I would like to specifically recognize Lieutenants Andrew Harmon and Anthony Franza who have been with me in the Program Office the longest. I leave the office confident of its success knowing they are there. I am in the final stages of completing my retirement. I will remain a part of N14 until officially separated. While I would like to continue to serve, a rather unfortunate medical issue has caused me to alter course. Fortunately, the Navy and VA have been taking great care of me. My Sincerest Best Wishes and Regards,

CDR Steven Hohenshelt

Dear SSO Family, it is a pleasure to serve as your next SSO Program Manager. I agree with CDR Hohenshelt: this is great time to be a Strategic Sealift Officer in the U.S. Navy Reserve. Many technical and procedural challenges to participation have been reduced. Meaningful operational employment and opportunities have increased. More information is accessible. Participation and readiness are approaching record levels. Working with Military Sealift Command's Strategic Sealift Officer Force Director, Staff, and other stakeholders, we can be the Force ready to answer our Nation's call in peace and war.

My priorities are:

- 1. Implement policy and guidance from Commander, Navy Reserve Forces Command, Chief of Navy Reserve, and Chief of Naval Operations in support of Service, Joint, Coalition, and National objectives. I work for them and this maintains the "good order and discipline" our military is known for.
- 2. Enhance Strategic Sealift Readiness Group (SSRG) administrative and medical readiness through member and C2 involvement.
- 3. Help members make and keep commitments, including changing their commitments when appropriate (i.e. Retirements, separations, and transfers).

We welcomed back LT Cecilia Mitchell from her Horn of Africa deployment and she is enjoying some needed rest and relaxation before transferring to another office within CNRFC. Later this month, we will welcome LCDR Brian Piaschyk as Strategic Sealift Officer Assistant Program Manager. He is a Human Resources Training and Administrative Reserve member with recent experience with the Direct Commission Officer program, giving us timely support as we bring in additional members willing to make the commitment to our Nation and our Force through that path.

I welcome your feedback using our Interactive Customer Experience tool and thoughtful solutions to challenges effecting individuals and groups of our Force. It is an honor to serve with you!

CDR Lee Dortzbach

"In peace and war"

N14 LEADERSHIP:

Program Manager CDR Lee C. Dortzbach lee.c.dortzbach.mil@us.navy.mil (948) 223-6104

Assistant Program Manager

LCDR Brian P. Piaschyk brian.p.piaschyk.mil@us.navy.mil Updated phone number coming

Senior Enlisted Leader

YNC(SW/AW) Darius Stalling darius.l.stalling.mil@mail.mil Updated phone number coming



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ADMIN/ NROWS

STRATEGIC SEALIFT OFFICER PROGRAM

Please be patient as FY25 orders are written within the limitations of Congressional Appropriations (Continuing Resolution and budget). We work towards timely orders approval with travel, but are occasionally challenged.

To clear all FY24 IDT drills by COB 30 September, schedule all drills before or after 29–30 September.

RESERVE SERVICES

Group Commanders, Assistant Group Commanders and MSC N15 Leadership were sent a Flank Speed permissions look-up tool, which may help troubleshoot access to certain websites.

Thank you for following submission "How to" guides. It helps us process your requests faster.

PERSONNEL/MANPOWER/TRAVEL

Please see the information below regarding the use of a "privately owned vehicle" or POV as your official mode of travel for orders:

Your NROWS orders will state "TRAVEL VIA COMMERCIAL TRANSPORTATION UTILIZING CENTRALLY BILLED ACCOUNTS (CBA) IS DIRECTED" for IRR members.

Military and federal civilian travelers have the choice to use their POV as a means of travel instead of the directed "commercial airline transportation." (Joint Travel Regulations par. 020210, 020203-A3)

HOW TO REQUEST POV AS TRAVEL MODE:

1. <u>You MUST fill out a Constructed Travel Worksheet (CTW)</u>. This can be found (along with How to Guides) on the SSO Toolkit. The CTW form will calculate the constructed cost* that the directed mode of travel (Airline) would be.

2. <u>Email CNRFC_N14_TRAVEL@US.NAVY.MIL</u> stating your intent to travel by POV and attach the filled out CTW form that proves that POV travel is less costly than the official mode of travel (flights, rental car, taxi/uber, parking. etc is included.)**

3. At the end of your orders, you must attach the CTW form in your voucher in order to get reimbursed properly.

Limitations of POV:

You will ONLY receive one travel day on each end of your orders. You will ONLY be reimbursed for mileage traveled at the IRS rate. (\$0.67/mile in 2024) You will NOT be reimbursed for gas. (Joint Travel Regulations Table 2-9) You will NOT be reimbursed for any tolls/fees incurred on travel. (Joint Travel Regulations Table 2-9)

*CONSTRUCTED COST is the sum of the authorized transportation ticket cost, the TMC fee, and other related costs that include, but not limited to, taxi and TNC fares, terminal mileage, baggage fees, ferry fees, parking, or rental vehicle when authorized and necessary.

**A CTW is required any time you use your Privately Owned Vehicle (POV) or when your preferred mode differs from AO directed mode. A CTW will show the total cost of all expenses if air travel was used, (airline ticket, rental car, taxi/Uber, mileage to and from airport, parking at airport, parking rental car on orders, etc.)

MEDICAL

For QTC services, please fill out the IMR request form found on the N14 Medical SharePoint page and submit it to the Dropbox. In order for a PHA to be completed, the member must contact the program office or their local NRC to have the Part B verified prior to contacting QTC.

"In peace and war"



PCI/READINESS EVENTS

FY25 DATES

PCI:

- 27 OCT-8 NOV
- 2-24 FEB
- ◆ 2-14 MAR
- ♦ 30 MAR- 11 APR
- 27 APR 9 MAY
- 1-13 JUN
- ◆ 13-25 JUL
- 10-22 AUG
- ♦ 7-19 SEP

We are actively seeking SSOWI qualified O-3's and O-4's to serve as PCI instructors for the upcoming FY. Please email the PCI Manager distro to apply.

READINESS EVENTS:

- ♦ 19-22 NOV
- ◆ 3-6 DEC
- ◆ 7-10 JAN
- 20-23 MAY
- ◆ 24-27 JUN

COMMAND FITNESS LEADER

The back log for 2024 PFAs is in work. We currently only have 1 CFL with PRIMS access. PFAs completed outside the cycle cannot be entered into PRIMS.

If you are waiting on a 2023 PFA to be entered, our office is unable to enter the scores. All scores were sent to the Physical Readiness Program (PRP) office and we are waiting on them to input the scores. They are only 6 people for the entire Navy Force so again we ask for your patience with us and the PRP office.



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TRAINING

REQUIRED TRAINING:

- DOD Cyber Awareness Challenge 2023 (DOD-CAC-2022.0)
- DON Annual Privacy Training (DON-PRIV-2.0)
- Antiterrorism Level 1 Awareness Training (CENSECFOR-AT-010-2.0)

Annual DOD Training certificates are not to be submitted to the N14 Dropbox

SECURITY

If you have a security clearance, (Confidential, Secret, or Top Secret), you must report the following to your security manager:

- Any foreign connections, including those in your immediate family, a cohabitant, or other persons to whom you are bound by affection or obligation, who are not U.S. citizens
- Any financial interest in a foreign country
- All personal foreign travel as part of your required periodic reinvestigation.
 *Complete the Foreign Travel Report located on the ADMIN Sharepoint page and submit to Security Drop Box.
 *Failure to report travel could cause a delay in your clearance adjudication.

** If you are unsure if you are enrolled in Continuous Enrollment (CE) as required, send us an email at: cnrfc_n14_security@us.navy.mil

ADDITIONAL INFOMATION

ADT FUNDING FY24:

At this time, FY24 ADT funding has resumed. We are currently processing orders following the strategic pause for funding against obligations and operational requirements. We anticipate FY25 ADT funding available based on Congressional Appropriation.

<u>SHAREPOINT</u>: Members can no longer use fathom@us.navy.mil to login to Flankspeed, My Navy Reserve Homeport, or the N14 Sharepoint page. You will need to input your full Flankspeed email instead (ending in @us.navy.mil).

CNRFC (N14) Telephone Lines: Our office telephone lines have not been installed at our desks yet. Continue to use e-mail for assistance.

HAILS AND FAREWELLS

"To my Strategic Sealift Community, serving alongside you has been the greatest honor of my career and has shaped me profoundly. Together, we've overcome challenges, celebrated victories, and forged deep bonds. With your commitment to the community, I'm confident you'll continue to achieve greatness in service to our nation. Every day, I have witnessed the extraordinary feats navigating treacherous waters, executing complex logistical operations, or supporting critical missions around the globe, your unwavering determination and selflessness have inspired me beyond measure. It has been a privilege to lead on occasion such an exceptional group of professionals, and I am immensely proud of all that we have accomplished together.

Thank you, for your dedication, commitment, and sacrifice."

CAPT Todd Hiller, USNR (ret)

"It has been my pleasure serving as the SEL for the SSO Program Office. The caliber of professionals and their dedication to the SSO Force is nothing shy of noteworthy. I leave you in the great hands of YNC Stalling. To my staff I am only a phone call away. Thank you all for your continued support."

YNC (IW/EXW) Marlana Richardson

I am YNC Stalling and I've served in the United States Navy for 16 years. Throughout my career, I've witnessed the profound commitment and camaraderie that define our Navy family. I look forward to working with you and please do not hesitate to contact N14 or myself for any questions or concerns. Thank you.

YNC(SW/SW) Darius Stalling

"In peace and war"